

Bruening Foundation - Building Technology Champions

TRAIN THE TRAINER APPLICATION

Section I:

Name: _____

School: _____ City: _____

Email address: _____

Phone number: _____

Attend Tech 101 or Tech 102? Yes No

Section II:

Number of teachers you will train (*minimum of 5*): _____

Date(s) of training: _____

Length of each training (*training time has to equal two hours total*): _____

Section III:

On what topic(s) will you be training colleagues (*be specific*):

How will you present the information (*check all that apply*)?

- Creating a document or presentation Sharing your own examples
 Hands-on training held in lab Other (specify): _____

How will this training improve student learning?

To be signed by the principal:

I support my teacher's training of other faculty members and confirm the training date(s) and topic(s).

Principal Signature: _____

All forms should be returned to Moira Conway – 216-579-9655 (fax)
1404 E. 9th Street, Cleveland, OH 44114

OCE use only
__ App __ Con
__ Approved

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TRAIN THE TRAINER INFORMATION

- *Priority will be given to those teachers involved in Tech 101 or Tech 102
- *Each trainer will receive \$100 for a minimum of two hours of training
- *Two teachers may train together, but each trainer must fill out a separate form. Please submit applications together.
- *Be sure to submit your Application for approval *prior* to the training
- *All approved trainers will also fill out *Agreement For Services* for payment (sent to trainers once application is approved)

Section I: Fill in your contact information

Section II: Fill in information regarding your training. Be sure to note minimum requirements. Training dates must be set prior to submitting the application.

Section III: Input information pertaining to the topics you will present. Be sure to make a clear connection to improving student learning.

You will be notified of approval or any necessary changes approximately two weeks after the application is received.

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