

Villa Angela-St. Joseph Communications & Media Coordinator

Villa Angela-St. Joseph High School (VASJ) – a coeducational, Catholic, comprehensive, secondary school, owned by the Diocese of Cleveland – is a Catholic community building 21st Century leaders in the Ursuline and Marianist traditions.

We have reconceived our traditional marketing and public relations position to create a ***Communications & Media Coordinator*** post, and seek an energetic, multi-talented, detail-oriented professional with 3-5 years of quality experience to launch this position with responsibility for the school's web, new media, and traditional media messaging.

The Communications & Media Coordinator reports directly to the Director of Advancement, collaborates with Advancement Office and other faculty/staff, and works with the Marketing Committee of the Board of Advisors.

The candidate must have an enthusiasm and a passion for the mission of the school. The person must be digitally literate and new media proficient, collaborative, highly organized, results oriented, and have strong interpersonal and written skills. A Bachelor's degree, experience in the field, and a documented track record of success are required. A full job description is available at www.vasj.com.

Submit resume, salary history and references by February 12 to:

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